Draft of Proposed changes to AZSSAR Constitution and Bylaws
Presented for first look at Annual Meeting, 2/22/14, To Be Voted on at Annual Meeting 4/19/14
Copy sent to AZSSAR Chancellor 2/20/14 for review and input. AZSSAR Chancellor has
returned his comments and concurs with the proposed draft. The draft was then presented to the
members present at the Annual Meeting on 2/22/14. There were no recommended changes or
additions. It is therefore being sent to all AZSSAR Members through the SAR-izona distribution
for review prior to presentation at the Board of Managers Meeting April 19, 2014 where it will
be presented for a vote to adopt the proposed changes. This will require a 3/4 vote of the
deglates present at the meeting.

Summary of Changes (Strikeouts are lined through and highlighted in yellow for ease of finding.
New additions are in red font.)

Page 1-2 Constitution – no changes
Page 3 Bylaws no change
Page 4, Article 1, Section 12, 1st line fix to language – changed the Public Affairs Officers to
singular, “Public Affairs Officer”
Page 5 no change
Page 6, 7, and 8 inserted new Article III Conflict of Interest / Code of Organizational Conduct
Justification: This is a recommendation of NSSAR and both the current and former
Chancellor Generals. They have adopted a nearly identical bylaw in NSSAR Handbook
III, Page 10-12. They recommend state societies and chapters adopt similar policies in
their Constitution and Bylaws. To make it easier they have a form that automatically
provides the wording and inserts your state society name or chapter in the form. I have
taken that form and inserted it here with minor modifications to make it consistent with
the wording and abbreviations we use in our AZSSAR Constitution and Bylaws. It
defines Conflict of Interest and requires all officers, Board of Managers reps, and
Committee Chairman to annually sign a Conflict of Interest Form which we adopted last
year in preparation for this bylaw.

Page 8-10 inserted new Article IV Records Retention and Destruction Policy.
Again, This is a recommendation of NSSAR and both the current and former Chancellor
Generals. They have adopted a nearly identical bylaw in NSSAR Handbook
III, Page 14-16. They recommend state societies and chapters adopt similar policies in
their Constitution and Bylaws. To make it easier they have a form that automatically
provides the wording and inserts your state society name or chapter in the form. I have
taken that form and inserted it here with minor modifications to make it consistent with
the wording and abbreviations we use in our AZSSAR Constitution and Bylaws. It
defines various forms and suggested retention policies. While some of the forms are not
currently applicable to AZSSAR (for example we have no insurance forms, no employee
records, etc) I have left them in just in case we ever do start using those types of items.

Page 10 inserted new Article V Whistleblower Policy
Again, This is a recommendation of NSSAR and both the current and former Chancellor
Generals. They have adopted a nearly identical bylaw in NSSAR Handbook
They recommend state societies and chapters adopt similar policies in their Constitution and Bylaws. To make it easier they have a form that automatically provides the wording and inserts your state society name or chapter in the form. I have taken that form and inserted it here with minor modifications to make it consistent with the wording and abbreviations we use in our AZSSAR Constitution and Bylaws. It defines various forms and suggested retention policies. Currently, Article 2 Sections 6 and 10 discuss removing an officer or disciplining a member (something that we have not had to do in my time), but this new policy works in conjunction with those bylaws and creates a formal position, Compliance Officer, appointed by the State President for a one year term (nothing prohibits being reappointed by new president, his choice). We have been fortunate in AZ and have never had a need for this, but again, for the protection of our Society and any potential whistleblowers, I am recommending the addition of this policy as recommended by National.

Page 11, the old Article III becomes Article VI
Page 12, the old Article IV becomes Article VII
Page 13, New Article VII, Section 1, corrects an error.
AZSSAR voted two years ago to no longer collect State or Chapter Dues from Junior Members, so this is changed to reflect that change and show we only collect National Dues from Junior Members.

Page 13, New Article VII, Section 2
Corrects how delinquent dues are collected and removes the requirement for a form that is no longer required by NSSAR. This policy will still allow for our Society to start charging a fee if we wish to compensate for the extra work required to reinstate dropped members.

Page 13, New Article VII, Section 3
Corrects misinformation on dual members, gives the correct forms, and spells out more clearly how we handle requests for Dual Memberships, Transfer Members, and Reinstate Transfer members.

Page 13, the old Article V becomes Article VIII
Page 14 no changes
Page 15, the old Article VI becomes Article IX
Page 15, the old Article VII becomes Article X
Page 15, the old Article VIII becomes Article XI
Page 15, the old Article IX becomes Article XII
Page 15, the old Article X becomes Article XIII
Page 16, the old Article XI becomes Article XIV
Page 16, the old Article XII becomes Article XV
Page 17, the old Article XIII becomes Article XVI

These proposed changes will be presented for a vote at the Board Of Managers Meeting on April 19, 2014 at The Property in Casa Grande, AZ.

Respectfully submitted,
Warren M Alter
Chair, Constitution and Bylaws